

**TOWN OF ROSEBOOM**  
**TOWN BOARD MEETING**  
**January 10<sup>th</sup>, 2013**

The Monthly Meeting of the Roseboom Town Board was held on January 10<sup>th</sup>, 2013. Supervisor Prill called the meeting to order at 6:30pm.

**PRESENT:** Councilpersons Curtis VanDewerker, Tim Hotaling, Barry Webster, and Robert Norton. Supervisor Larry Prill and Town Highway Superintendent Mickey Mabie.

**ABSENT:** None

**OTHER OFFICIALS PRESENT:** Assessor Doug Ghode, County Representative Beth Rosenthal

**VISITORS LISTING:** Attachment #1

**AGENDA:** Attachment #2

**MINUTES** – Minutes were approved as presented to board for the December 13<sup>th</sup>, 2012 meeting minutes.

**CORRECTION TO MINUTES-** The December 27<sup>th</sup>, 2012 minutes are awaiting comments from Councilperson Hotaling.

**HIGHWAY SUPERINTENDENT'S REPORT:**

- Payroll Review:      General: 12/07: \$6,259.86      Town Share S.S. \$ 478.87  
                                  General: 12/21: \$1,384.75      Town Share S.S. \$ 105.93  
                                  Highway: 12/07: \$3,770.79      Town Share S.S. \$ 288.47  
                                  Highway: 12/21: \$3,220.00      Town Share S.S. \$ 246.33
- Report: Michael Mabie stated that he filled out County sheets and turned in. Discussed changing soil and water meeting to another date.
- Note: Stated that Road Preservation with loggers needed to be looked into because of roads being ruined and about taking action.
- **Action: Councilpersons Norton and Hotaling were asked to take lead on law review and determine actions necessary to enforce the Road Preservation Law.**

**ABSTRACTS:** Attachments #3, #4, #5, and #6

- Abstract for General Fund number 01: \$12,458.73
- Abstract for Highway Fund number 01: \$15,567.97
- Abstract for General Fund number 01A: \$3,400.12
- Abstract for Highway Fund number 01A: \$7,438.05
- A motion was made by Councilperson Webster and seconded by Supervisor Prill to accept the General Fund Abstract #01 in the amount of \$12,458.73. Councilperson Hotaling-Y, Councilperson Webster-Y, Councilperson VanDewerker-Y, Councilperson Norton-Y, Supervisor Prill-Y. Motion carried.
- A motion was made by Councilperson Norton and seconded by Councilperson VanDewerker to accept the Highway Fund Abstract #01 in the amount of \$15,567.97 Councilperson Hotaling-Y, Councilperson Webster-Y, Councilperson VanDewerker-Y, Councilperson Norton-Y, Supervisor Prill-Y. Motion carried.

## COUNTY REPRESENTATIVE'S REPORT:

- Attached.

## ASSESSORS' REPORT:

- Doug Ghode: Stated that he has sent out the known exemptions for the 2013 year and will need to have back by March 1<sup>st</sup>, 2013.

## NEW BUSINESS:

- Larry Prill: Welcomed Curtis VanDewerker to the Town Board.
- Councilperson Hotaling: Stated that he heard the December 27<sup>th</sup>, 2012 meeting was improper due to length of notice. Discussion took place on notice for Special meeting on the 27<sup>th</sup> of December.
- **Action: Supervisor Prill asked Town Clerk Seeley to order Town Law manuals for board members.**
- Larry Prill: Discussed Action items that are in the Monthly Agenda. Stated that he was setting up Quickbooks for payroll and bill pay which will save the town \$1,500 a year.
- Note: Organizational Meeting for 2013- Supervisor Prill stated that he included a Financial Assistant in the Organization which would be a salaried position to help with researching and processing Grants and would start at \$1,600 a year. Organizational Meeting 2013 is attached to January 10<sup>th</sup>, 2013 meeting minutes.
- **Action: Town Clerk Seeley to bring petty cash to next meeting for audit.**
- **Resolution 2013-2: Fund appropriation for end of year un-appropriated monies. Motion made by Councilperson Norton and Seconded by Councilperson Webster. Councilperson VanDewerker-Y, Councilperson Webster-Y, Councilperson Norton-Y, Councilperson Hotaling-Y, and Supervisor Prill-Y. Resolution carried. Resolution 2013-2 is attached.**
- Councilperson Webster: Asked Supervisor Prill about each councilperson having to sign or not sign the resolutions approved by the board.
- **Action: Supervisor Prill to find out current accepted practice for documenting resolution approval.**
- **Road Comm. Report: Councilperson Norton.** No updates this meeting. Michael Mabie stated that he just received a call today and a meeting is set up for next Thursday at 9AM with Scott on current NCRS road projects, but could change date if it did not work with all board members.
- Note: Discussion took place on salt shed and a replacement salt shed would be \$30,000 to \$100,000 depending on size and construction.
- Note: Welcome signs for the town of Roseboom were discussed. Councilperson Norton stated that it should be pursued and he was working on it.
- **Machinery Comm. Report: Councilperson Hotaling.** Supervisor Prill stated that the town should not get into the same situation that happened the week before with two of three usable plow trucks down. Discussion took place on machinery. Councilperson Hotaling stated that replacing the Oshkosh with a new truck would be best which would give the town of Roseboom 4 trucks instead of 3. Discussion took place on trucks and options. Michael Mabie stated that a new truck with options that are needed would be around \$200,000.
- **Action: To have Councilperson Hotaling research truck options.**
- Note: Councilperson Hotaling stated that the 6-year Capital plan is not finalized yet.
- **Garage Comm. Report: Councilperson Webster.** Stated that the number he was given was the number for NYSEG. Councilperson Webster stated that the first priority was getting lights for inside and outside of the garage. It was noted that the outside lighting for the Town

Barn was not currently working. Recommendation from Supervisor Prill to get it done with authorization up to \$1,500. Councilperson Webster's second priority was the doors of the garage. Stated that he will come with priorities in a list and expenses to next board meeting.

- **Action: Town Clerk Seeley to get copies of Road Preservation Law for board members.**
- **Update on Justice Audit:** Update provided by Supervisor Prill prior to this meeting and the audit is scheduled for January 11<sup>th</sup>, 2013.
- **FEMA Flood Plan:** Chistine Lalond- Stated that flood map updates in 2009 were converted to digital. The 2009 map was needed and an arial map with 100 and 500 year flood plain maps were needed. Since the conversion to digital maps, the Town of Roseboom has added parcels that fall into the flood plain. Have 43 parcels and 13 added and not sure if citizens in the flood plains were notified. Stated that the Town of Roseboom has to get the flood plain regulations and the maps were on the way. Christine stated each zone needs a development plan which will allow citizens in flood planes to get flood insurance. Christine stated that if citizens have a federal mortgage, they are required to have flood insurance. Stated that the flood plan was coming and would be definitely in by the end of January for the next board meeting. **Any questions? None were asked.**
- **Building Codes: Councilperson VanDewerker-** Has no update this meeting. **Action: Councilperson VanDewerker to research and recommend on fee changes and develop a written concern system.**
- **Action: Councilperson Webster-** To look into SPCA contract that was given to him January 10<sup>th</sup>, 2013 by Supervisor Prill.
- Larry Prill: Stated that there was a Grant writing class next week and the board would be willing to reimburse mileage and class expense at a reasonable amount for persons who wanted to attend class and are willing to assist the town with Grants.

#### **OTHER BUSINESS:**

- Larry Prill: Went over law for the posting of public and special meetings to clarify legal obligations. Discussion took place on the reading of the law.

#### **MONTHLY TOWN CLERK'S REPORT: Attachment #7**

- There were 5 dog licenses, 1 building permit, and 1 marriage seal issued for the Month of December 2012. 4 neutered/spayed and 1 unneutered/unspayed dogs for a total of \$26 for the Town and \$7.00 for New York State. There was 1 building permit for a total of \$28 and 1 marriage seal for \$10. A total of \$64.00 for the Town and \$7.00 for New York State. Supervisor Prill received a check from the Town Clerk for \$64.00.

#### **MEETING ADJOURNMENT:**

- A motion to adjourn the January 10<sup>th</sup>, 2013 meeting was made by Councilperson Norton and seconded by Councilperson VanDewerker. All were in favor unanimously. The meeting was adjourned at 8:40PM.

Respectfully Submitted,

Jeremy Seeley  
Town Clerk